

Section 4. Alabama State Board of Veterans' Affairs Representatives.

- a) Each representative will serve a 4-year term.
- b) Representative seats will be determined by the membership report of June 1st. The American Legion Department of Alabama is authorized 1 seat per 7,500 members or fraction thereof. These seats will be divided evenly between the 3 Divisions. Delegate strength will be used to determine additional seats should the need arise.
- c) During Annual Convention on the 4th year of term prior to expiration of appointment each Division during caucus shall select three veterans per Division to submit to the Governor of Alabama for his/her selection to the Alabama State Board of Veterans' Affairs. Any need for additional seats will be reported to the Division Commander prior to the convening of the annual caucus should the need arise.
- d) Nominations should be made at the Mid-Winter Conference preceding the Annual Convention. However; nominations can be made from the floor of the caucus. Each nominee must submit a resume', biography, and proof of eligibility to the Department Adjutant prior to the Annual Convention & Division Caucus.
- e) After election of the three selectees in each Division, they will be ranked by the number of delegate votes they received. The one receiving the most votes will be designated as the primary selection to go forward to the Governor. The other two selections will be alternates in the order of vote count.
- f) Voting for Alabama State Board of Veterans' Affairs board representatives will be conducted in accordance with The American Legion Department of Alabama Constitution Article IV Section 2.
- g) The Department Adjutant will prepare the selection document and forward it to the Alabama Department of Veterans' Affairs, the Governor's office, and Division within 20 days of the adjournment of Annual Convention.
- h) Representatives selected by the Governor shall report actions of the Alabama State Board of Veterans' Affairs to their associated Division Commanders and the Department Commander within 7 days of the adjournment of the board.
- i) Should a seat become vacant the Department Adjutant will prepare the selection document for the next selectee available in that Division and forward it to the Alabama Department of Veterans' Affairs, the Governor's office to the Alabama Governor and the Division within 20 days of notification there is a vacancy.