

C. C. Horton Service Officers Award The American Legion, Department of Alabama

The Service Officer of the Year will be nominated by local American Legion Posts, Districts, or other community groups.

The nomination will be in the form of a narrative, and be limited to no more than two (2) PAGES, DOUBLED SPACED. The narrative will include information such as:

1. Number of years the person has worked as a Veterans Service Officer with the State Department of Veterans Affairs.
2. Personality of the Service Officer (how well he/she relates to other people)
3. Scope of community involvement.
4. Degree of involvement with Veteran Service Organizations (including any offices held in these organizations)

The names of the Service Officers nominated will be given to the Director of the State Department of Veterans Affairs. The Director can, if he desires, provide any additional information of comments. The Director's comments will be limited to a one page double spaced narrative. This information can be used for the final selection.

A trophy will be presented to the winner at the annual conference of the State Department of Veterans Affairs, and a plaque will be presented to the recipient at the annual Department Convention of The American Legion, Department of Alabama.

A committee of three (3) members will be appointed by the Department Commander to make the final selection.

The Service Officer Award will be named the C. C. Horton Award, in memory of Clarence C. Horton, the first Director of the State Department of Veterans Affairs.

All nominations will be received in Headquarters, The American Legion, Department of Alabama, No later than April 13th of each year.